



The State Bar of California

OPEN SESSION AGENDA ITEM 2.1 MARCH 2025 BOARD OF TRUSTEES

DATE: March 5, 2025

TO: Members, Board of Trustees

FROM: Kimberly Barnard, Principal Procurement Analyst, Office of Finance

SUBJECT: Approval of Specified Contracts Pursuant to Business and Professions Code Section 6008.6

EXECUTIVE SUMMARY

This staff report requests approval to execute contracts for goods or services with a value in excess of \$50,000 or, for information technology (IT) goods and services, in excess of \$100,000.

RECOMMENDED ACTION

Should the Board of Trustees concur in the proposed action, the Board of Trustees approves execution of the contract listed herein.

DISCUSSION

The contract listed below is in excess of \$50,000 (or for IT goods and services, in excess of \$100,000), and has met the standards established by Article 4 of the Public Contract Code, as implemented through the State Bar's Procurement Policy. The contract requires approval by the Board of Trustees in order to be executed.

Ref #	Office	Cost Center	Fund	Vendor	Contract Amount	Goods or Services
1	General Counsel	4110	General Fund	Richards, Watson & Gershon A.P.C.	\$25,000 (total contract value \$100,000)	Legal Services

Totals by Fund						
	General Fund	\$25,000				
Grand Total		\$25,000				

1. **Richards, Watson & Gershon A.P.C.: \$25,000 (total contract value \$100,000)**
Law firm provides contract advisory services with respect to negotiating and entering into an agreement with a third party to provide Bar Exam proctor services. The cost of this contract is included in the annual budget for the Office of General Counsel.

PREVIOUS ACTION

None

FISCAL/PERSONNEL IMPACT

The \$25,000 expense is included in the annual budget in the General Fund.

AMENDMENTS TO RULES

None

AMENDMENTS TO BOARD OF TRUSTEES POLICY MANUAL

None

STRATEGIC PLAN GOALS & IMPLEMENTATION STEPS

None – core business operations

RESOLUTIONS

Should the Board of Trustees concur, it is:

RESOLVED, that the Board of Trustees approves execution of the contracts listed herein.

ATTACHMENT LIST

None