



The State Bar of California

Legal Services Trust Fund Commission (LSTFC) Homelessness Prevention Funds Committee Teleconference

Open Session Minutes
Monday, October 21, 2024
2:04 p.m.–3:02 p.m.

Time Meeting Commenced: The Legal Services Trust Fund Commission (LSTFC) Homelessness Prevention Funds Committee meeting commenced in open session at 2:04 p.m.

Time Meeting Adjourned: 3:02 p.m.

Chair: Efrain Escobedo

Committee Coordinator: Kim Turner

Members Present: Jacqueline Alikhaani, Tammy Mahoney

Members Absent: Jonathan Sandville

Liaisons Present: Lorin Kline, Melanie Snider

Liaisons Absent: Salena Copeland

Staff Present: Christopher McConkey, Heidi Slater, Kimberly Warmesley, Jennifer Zelnick

OPEN SESSION

ROLL CALL

The LSTFC Homelessness Prevention Funds Committee was called to order by Chair Escobedo. Roll call was taken and a quorum was established.

PUBLIC COMMENT

Chair Escobedo called for public comment, inquiring as to if there were person(s) who wished to comment on any agenda item. The following comments were provided:

1. “David Miscavige”:
Expressed concerns about alleged misconduct by several lawyers with Scientology-affiliations, and the State Bar’s alleged role.
2. Amy:
Expressed concerns about alleged collusion between city officials and Scientology regarding permit denials on L. Ron Hubbard Way.

3. Nisa:
Commented on Scientology's alleged role in contributing to homelessness through the expulsion of vulnerable members.

3. Staff Report

3.1 Update on Homelessness Prevention (HP) Grants Administration

Presenter: Heidi Slater, Program Manager, Office of Access & Inclusion

Staff provided an update on the HP 4 Grant closeout, which ended June 30, 2024. For the initial HP 4 grants, approximately \$25 million was distributed, with total expenditures of \$24,509,708, leaving an unspent balance of \$719,000 (roughly 2.8% of total). Of the 46 grantees, eight had unspent funds and seven had budget deviations without requesting modifications.

For the HP 4 supplemental grants, approximately \$3 million was distributed, with \$3,175,735 spent and \$94,959 (about 2.9%) unspent. Among the 17 grantees, two had unspent funds and two had budget deviations without requesting modifications. The combined unspent funds across both grant programs totaled \$814,557, representing 0.86% of total grants distributed. Staff reported they were exploring next steps as to these funds. No action was required from the committee at this time.

3.2 Action on Unreported HP 2 Budget Deviations Identified During Grant Closeout

This item was addressed under item 7.2.

4. Committee Report

None.

5. Open Session Minutes

5.1 Approval of June 13, 2024 Open Session Minutes

RESOLVED, that the Legal Services Trust Fund Commission (LSTFC) Homelessness Prevention Funds Committee approves the Open Session Minutes from the June 13, 2024, meeting, as posted on the agenda.

Moved by Mahoney, seconded by Alikhaani.

Ayes – (3) Alikhaani, Escobedo, Mahoney

Noes – (0)

Abstain – (0)

Absent – (1) Sandville

Motion carries.

6. Consent Calendar

None.

7. Business

7.1 Action on HP 3 Grant Budget Revision Requests

Presenter: Kim Turner, Senior Program Analyst, Office of Access and Inclusion

Staff presented an update on the HP 3 grant budget revision requests, reporting that they had received three 2021-2024 HP Formula and one 2022-2024 HP RFP budget revision requests. All details were provided in memos posted to the online agenda. During discussion, staff noted that one of the requests had been anticipated, as it was a deliverable previously required by the committee. Committee members inquired about the nature of the budget modifications and staff confirmed these represented appropriate pivots in response to staffing changes while maintaining program compliance.

RESOLVED, that the Legal Services Trust Fund Commission (LSTFC) Homelessness Prevention Funds Committee recommends that the LSTFC approve the two 2021/2022–2024 homelessness prevention (HP 3) budget revision requests as described in staff’s memo dated October 21, 2024.

Moved by Mahoney, seconded by Alikhaani.

Ayes – (3) Alikhaani, Escobedo, Mahoney

Noes – (0)

Abstain – (0)

Absent – (1) Sandville

Motion carries.

7.2 Action on Unreported HP 2 Grant Budget Deviations

Presenter: Jennifer Zelnick, Lead Program Analyst, Office of Access and Inclusion

Staff presented findings on HP 2 Grant budget deviations following the grant period's end on December 31, 2023. The committee approved staff's recommendations for all deviations, with staff noting implementation of training and tools to continue supporting grantees. In September, staff conducted budget modification training and provided tools to help grantees determine when modifications are necessary. Staff noted that grant-related requirements were and are clear to grantees, staff continually work to help grantees

understand requirements, and staff will continue providing grantees with clear and direct communications, emphasizing comprehensive technical assistance and support.

RESOLVED, that the Legal Services Trust Fund Commission (LSTFC) Homelessness Prevention Funds Committee (committee) recommends that the LSTFC approve the 10 2021–2023 homelessness prevention (HP 2) grant budget deviations as described in staff’s memo, including Attachment A, dated October 21, 2024.

Moved by Escobedo, seconded by Mahoney.

Ayes – (3) Alikhaani, Escobedo, Mahoney

Noes – (0)

Abstain – (0)

Absent – (1) Sandville

Motion carries.

7.3 Action on Unreported HP 4 Grant Budget Deviations and Unspent Funds

Presenter: Heidi Slater, Program Manager, Office of Access and Inclusion

Staff presented findings on HP 4 grant budget deviations following the grant period's end on June 30, 2024. Staff recommended approval of all budget deviations, noting that while these would normally fall within staff's discretion to approve if submitted during the grant period, they required committee approval due to late submission. Committee members discussed the importance of oversight while acknowledging challenges encountered by grantees. The discussion emphasized the need to continue supporting organizations addressing critical homelessness issues while staff continue to maintain appropriate grant management procedures. Staff noted work completed to keep enhancing tracking and monitoring systems for grants.

RESOLVED, that the Legal Services Trust Fund Commission (LSTFC) Homelessness Prevention Funds Committee recommends that the LSTFC approve the four unreported 2023–2024 Homelessness Prevention (HP 4) grant budget deviations as described in staff’s memo dated October 21, 2024.

Moved by Mahoney, seconded by Alikhaani.

Ayes – (3) Alikhaani, Escobedo, Mahoney

Noes – (0)

Abstain – (0)

Absent – (1) Sandville

Motion carries.

ADJOURN