



The State Bar of California

OPEN SESSION

AGENDA ITEM

2.1 FEBRUARY 2025

JOINT CONTRACTS COMMITTEE AND BOARD EXECUTIVE COMMITTEE

DATE: February 3, 2025

TO: Members, Joint Contracts Committee and Board Executive Committee

FROM: Justin Ewert, Finance Director, Office of Finance

SUBJECT: Approval of Specified Contracts Pursuant to Business and Professions Code Section 6008.6

EXECUTIVE SUMMARY

This staff report requests approval to execute a contract for goods or services with a value in excess of \$50,000 or, for information technology (IT) goods and services, in excess of \$100,000.

RECOMMENDED ACTION

Should the joint Contracts Committee and Board Executive Committee concur in the proposed action, the joint Contracts Committee and Board Executive Committee approves execution of the contract listed herein.

DISCUSSION

The contract listed below is in excess of \$50,000 (or for IT goods and services, in excess of \$100,000), and have met the standards established by Article 4 of the Public Contract Code, as implemented through the State Bar's Procurement Policy. The contracts require approval by the Board of Trustees in order to be executed.

Ref #	Office	Cost Center	Fund	Vendor	Contract Amount	Goods or Services
1	Mission Advancement & Accountability	2110	General Fund	CRA International	\$25,000 (total contract value \$74,999)	2024 Attorney Discipline Disparities Study
Totals by Fund						

	General Fund	\$25,000
Grand Total		\$25,000

1. **CRA (Charles River Associates) International: \$25,000 (total contract value \$74,999)**

Vendor conducted a five-year follow up to the 2019 Attorney Discipline Disparities Study. Approval is requested to increase the contract amount by \$25,000, bringing the total contract value to \$74,999. The contract amendment is for the purpose of expanding the scope of work to address additional analyses requested of the vendor as well as additional time spent to rerun several of the analyses based on the updated data that was provided.

PREVIOUS ACTION

None

FISCAL/PERSONNEL IMPACT

Unless a different funding source is specified, the expenses above are included in the annual budget, or will be included in the budget for future years, for the cost centers noted, per the normal budget planning process.

AMENDMENTS TO RULES

None

AMENDMENTS TO BOARD OF TRUSTEES POLICY MANUAL

None

STRATEGIC PLAN GOALS & IMPLEMENTATION STEPS

None – core business operations

RESOLUTIONS

Should the Joint Contracts Committee and Board Executive Committee concur, it is:

RESOLVED, that the Joint Contracts Committee and Board Executive Committee recommends that the Board of Trustees approve the execution of the contract listed herein.

Should the Board of Trustees concur, it is:

WHEREAS, the contract listed herein require execution before the next regularly scheduled meeting of the Board of Trustees; and

WHEREAS, On February 3, 2025, the Joint Contracts Committee and Board Executive Committee approved said contract; it is hereby

RESOLVED, that the Board of Trustees affirms the action taken by the Joint Contracts Committee and Board Executive Committee on behalf of the Board.

ATTACHMENT LIST

None